

GALLUP & CROWNPOINT OFFICE OF ENVIRONMENTAL HEALTH & ENGINEERING

Planis Mail Application To:  
 OEHE - DSFC  
 3412 E. HWY 66  
 GALLUP, NM 87301

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Spouse Name: \_\_\_\_\_ Census #: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Registered Chapter: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_ Phone: Home \_\_\_\_\_ Work/Msg. \_\_\_\_\_

Is house constructed / established on site? IF SO, please check appropriate box:

<b>Housing Type</b> <input type="checkbox"/> Frame House <input type="checkbox"/> Trailer <input type="checkbox"/> Hogan <input type="checkbox"/> Other House #: Approx. Age:	<b>Condition of House</b> <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Poor House Size (Approx. Dimension)	<b>Number of Bedrooms</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 Number of family members living in home.	<b>Electrical Power</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Heating</b> <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Wood <input type="checkbox"/> Coal <input type="checkbox"/> Other
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IF your house has NOT been constructed / established - please notify our office WHEN this has occurred. Your application will not be processed UNTIL there is a house on site.

Request for the Following Sanitation Facilities - Please check appropriate box:

<input type="checkbox"/> Waterline or	<input type="checkbox"/> Sewerline or	<input type="checkbox"/> Bathroom Addition	<input type="checkbox"/> Indoor Plumbing
<input type="checkbox"/> Cistern System	<input type="checkbox"/> Individual Septic System	**See your Chapter for assistance	**If Not Requesting Plumbing - See Below

<input type="checkbox"/> Homesite Lease	<input type="checkbox"/> Residential Lease
<input type="checkbox"/> Have an approved and completed Homesite Lease (Provide Copy)	
<input type="checkbox"/> Application for a Homesite Lease has been approved by the Bureau of Indian Affairs in Window Rock (Provide Copy of Approval)	
<input type="checkbox"/> I am currently applying for a Homesite Lease. (Be sure to provide I.H.S. with a copy of B.I.A. approval as soon as you receive it.)	
<input type="checkbox"/> I have no plans for a Homesite Lease	

<b>**Plumbing - Current Plumbing Status</b>	
<input type="checkbox"/>	Existing bathroom completely plumbed
<input type="checkbox"/>	Will install bathroom/plumbing myself. Will be finished - Date:
<input type="checkbox"/>	Will receive assistance from: Agency: _____ Contact: _____

<b>Water Heater Option - Select One</b>	
<input type="checkbox"/>	Propane ***
<input type="checkbox"/>	Natural Gas ***
<input type="checkbox"/>	Electrical ***

Service Request # \_\_\_\_\_

\*\*\* Homeowner responsible for installing either the electrical or gas line. Propane & Natural Gas water heaters require an approved structurally-sound enclosure.

**Family Members (In Household):**

Name

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_

Approximately how far is your home from the nearest EXISTING waterline? \_\_\_\_\_

Approximately how far is your home from the nearest EXISTING sewerline? \_\_\_\_\_

Where do you now get water (water source)? \_\_\_\_\_

Do you live in the home to be served 12-months per year?

- Yes       No

Have you or your spouse ever received water or sewer facilities from the IHS?

- Yes       No

Are you willing to make payment to the utility authority for water and/or sewer?

- Yes       No

Will you accept ownership of the facilities installed, which may include a water service line, sewer service line, septic tank/drainfield system or cistern system?

- Yes       No

In order to function properly, a septic tank must be pumped periodically to remove solids. This usually costs from \$100 to \$145 and will be your responsibility. Are you willing to have your septic tank pumped every 3 to 5 years?

- Yes       No

When you have a water supply in your house, you will need to know how to keep the plumbing in good repair and ways to keep your water safe. Will you attend Homeowner Training for this purpose?

- Yes       No

COMMENTS / QUESTIONS: (please provide further description regarding your request for assistance)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

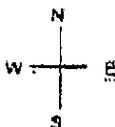
Applicant Signature

Date of Application

Home Location

Draw sketch of home location and best way to get there.  
Include roads, neighbors, community buildings, landmarks, etc.  
Be sure to label everything that is drawn.

Nearby Neighbors Name(s): \_\_\_\_\_



**NOTICE ON ELIGIBILITY:** THE APPLICANT MUST BE A MEMBER OF A FEDERALLY-RECOGNIZED TRIBE. DHS CRITERIA STATES THAT ONLY EXISTING HOMES MAY BE SERVED WITH WATER AND/OR SEWER FACILITIES. HOMES ARE SERVED ON A FIRST-COME/FIRST-SERVED BASIS. DHS IS A FEDERAL AGENCY THAT HAS RESTRICTIONS ON THE TYPES OF HOMES IT CAN PROVIDE SERVICES TO. IF A HOME HAS BEEN BUILT USING HOUSING AND URBAN DEVELOPMENT (HUD) FUNDS OR A HUD-FUNDED PROGRAM OR TRIBAL HOUSING ENTITY (FOR EXAMPLE: NHA, HUD, BUIF, NAHASDA), IT IS POSSIBLE THAT THE HOME MAY NOT BE ELIGIBLE FOR SERVICE FROM DHS. A HOME BUILT BY HUD FUNDS CANNOT RECEIVE DHS SERVICES DUE TO DHS REGULATIONS. THE HOMEOWNER SHOULD BE AWARE OF WHAT PROGRAM, IF ANY, IS RESPONSIBLE FOR BUILDING THEIR HOME IN LIGHT OF THE ABOVE RESTRICTION. FOR MORE INFORMATION, PLEASE CONTACT GALLUP OEHE AT (505) 728-2200.

**DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY.**

- This application is complete.
- This application requires the following information before it can be considered:
  - Homesite or Residential lease
  - Medical referral (Must be valid within 6 Months)
  - Other: \_\_\_\_\_
- Proposed PDS Proj #: \_\_\_\_\_ Date Entered In WHITS: \_\_\_\_\_  
Service Request #: \_\_\_\_\_
- Pending / SDS Proj #: \_\_\_\_\_
- Previously Served - Note name under which served, Proj #, & any other relevant information

Application Reviewed/Received by Engineer

Date